

## CENTER STAGE THEATER RATE SCHEDULE

### RENTAL RATES:

	<u>NonProfit</u>	<u>For Profit</u>
<b>One Performance:</b>		
Monday-Wednesday	\$310	\$375
Thursday-Sunday	\$330	\$500
<b>Same-Day Second Performance:</b>	\$185	\$275
<b>Non-Performance*:</b>		
Monday-Wednesday	\$160	\$210
Thursday-Sunday	\$190	\$285

\*For these rates to apply, a maximum of 2 non-performance days are allowed per performance day in the same contract period. For example, for a 2-performance contract you can schedule no more than 4 non-performance days in the same contract.

### Non-Performance (without required performance days in the rental contract)

Monday-Wednesday	\$225	\$340
Thursday-Sunday	\$250	\$375

### Hourly Rate:

- 2-4 hours at \$50.00 per hour (2-hour minimum), subject to booking no more than 30 days in advance, for auditions, photo sessions, master classes, and workshops or demonstrations not open to the public and not requiring the use of any technical equipment other than work lights.
- Use of the theatrical lighting and/or sound system is not allowed under this rate.
- Anything above four hours will be billed as a regular rental day.
- A Theater Supervisor will be required to be on the premises at all times; the charge for this Supervisor is not included in the hourly rental rate. The Theater Supervisor rates are listed below under Staffing.

### FOR ALL RENTALS:

- **THERE IS ABSOLUTELY NO FOOD OR DRINK ALLOWED IN THE THEATER.**
- The rental rates are based on the following definition of a rental day: A rental day is any mutually agreeable 12-hour period from 9:00 am until 12 midnight, which must include (2) 1-hour meal breaks. Any additional hours used will be charged at a rate of \$50 per hour for the rental of the theater only. If you are in the theater after midnight there is a \$50 per hour charge for the first hour, and then \$50 for each 30 minutes after that. Overtime rates for personnel will also apply and are listed below under Staffing.
- The above rates are for the rental of the Theater, its basic house package of lighting and sound equipment, and advance consultation with the Technical Director and General Manager only. Rental rates DO NOT include charges for Theater personnel, additional equipment, or other charges as listed on the Rate Schedule. For a list of items included in the Basic House Package, and charges for additional equipment please consult the Center Stage Equipment list or contact the Center Stage Technical Director or General Manager.
- **An authorized representative of Center Stage Theater must be present at the expense of the Licensee at all times during the Licensee's presence on the premises.** Center Stage reserves the right to determine minimum staffing at all events, at the expense of the Licensee.

- Licensee is responsible for removing all of its items from the theater, dressing rooms, hall, kitchen and surrounding areas at the conclusion of its rental period. If any items including, but not limited to, set pieces, trash, props, costume pieces, food or reception supplies and performance programs, are left behind Licensee will be charged a \$500 per day cleaning fee.
- For non-ticketed performances a facility fee of \$1.00 per attendee will be charged based on the count taken by the House Manager at the performance. A deposit for estimated technical costs will also be required.
- Seat reconfiguration is available at the permission and discretion of the Technical Director. In addition to the theater rental charge Licensee is also responsible for labor expenses for reconfiguration, including the Technical Director's time. All reconfiguration expenses will be charged to Licensee. If you are interested in reconfiguring please consult with the Technical Director at least 30 day prior to your move-in so we can determine the time and staff needs for reconfiguration.

### **Technical Staff**

An authorized representative of Center Stage Theater must be present at the expense of the Licensee at all times during the Licensee's presence on the premises. Center Stage reserves the right to determine minimum staffing at all events, at the expense of the Licensee. The personnel time is billed separate from the rental fee. The billing rates for the theater technical staff time are outlined below.

In most situations the Technical Director will be the staff represented. In cases, like hourly rentals, where there is no technical equipment being used the Theater Supervisor may be scheduled instead of the Technical Director. Center Stage reserves the right to determine for all events whether the Theater Supervisor or Technical Director will be scheduled, and the minimum number of staff required. For most rehearsals and performances the Technical Director will be the only staff required, but in some cases additional staff may be needed. The rates for additional staff will be based on their duties. The charges for the Technical Director and Theater Supervisor are as follows:

#### **Technical Director**

Basic hourly rate	\$28
Overtime	\$42
Double Time	\$56

#### **Theater Supervisor**

Basic hourly rate	\$20
Overtime	\$30
Double Time	\$40

Technical Director and other personnel are paid hourly for all hours worked from the moment the building is made available to you until it is closed when you leave, as well as for any preparation or clean up required.

Technical Director and other personnel are paid time and a half for all hours worked under the following conditions: after 8 hours in one day, between midnight and 8am, after 5 hours without a 1 hour meal break.

Technical Director and other personnel are paid double time for all hours worked after 12 hours in one day or for working on any of the following 8 recognized holidays: New Years Eve after 5pm,

New Years Day, Easter Sunday, Independence Day, Labor Day, Thanksgiving Day, Christmas Eve after 5pm, and Christmas Day.

**PLEASE NOTE: All fees are subject to change with 30 days written notice.**

**Insurance:**

A Certificate of Liability Insurance is required showing the amount of coverage carried, and stipulation that Artspace, Inc; I&G Direct Real Estate 3, LP, I&G Direct Real Estate Manager 3, Inc. and all their affiliates, and each of their representative officers, directors, agents, servants, employees, divisions, subsidiaries, shareholders, partners, members, representatives, agents and successors or assignees to its rights, powers and responsibilities; Jones Lang Lasalle Americas, Inc.; City of Santa Barbara are included as an additional insured. Minimum coverage required by Artspace, Inc. is \$1,000,000 combined single limit bodily injury and property damage coverage. Proof of insurance must be provided to Center Stage General Manager one week prior to the first date of your lease period.

**BOX OFFICE**

**Ticket Sales:**

All tickets for events in the Center Stage Theater will be general seating, unless special arrangements are made with Center Stage Theater. **There will be additional fees for Box Office for all performances with assigned seating.** Tickets will be available to be sold to the public 1 hour before curtain time on day of performances, and during regular box office hours Wednesday through Friday from 12:00 noon to 5:00 pm.

**Ticket Printing:**

The Licensor will have a standard ticket format and will print tickets for each event.

There is no postage or handling of tickets by mail in the Box Office.

Licensor will charge the Licensee a fee of 5% of the gross charges of all Visa and Master Card sales, including online sales.

**Box Office Fee:**

There is a \$30 fee for the box office to be open for each performance. This includes the box office opening one hour prior to the start time of the performance and remaining open through intermission. The policy for Late Seating of patrons, after the performance begins, will be set by the Licensee and must be communicated to the Technical Director prior to the house opening for any performance. If patrons leave the theater during the performance they will be allowed to reenter, but will be seated in the late seating section.

**Facility Fee:**

A "facility fee" will be charged on all sold tickets, the proceeds of which will be used to help support and maintain the Center Stage facilities. The facility fee is \$1.50 for all ticketed events with a ticket price of twelve (\$12.00) dollars or less. The facility fee is \$3.00 for ticketed events over twelve dollars. All advertising connected with the scheduled event must show the final price inclusive or the Facility Fee or include a statement that a Facility Fee will be added at the Box Office. **We will add the appropriate Facility to the prices provided. If you have already included the Facility Fee in the amount you are providing please let us know that.** For non-ticketed

performances a facility fee of \$1.00 per attendee will be charged based on the count taken by the House Manager at the performance. A deposit for estimated technical costs will also be required.

**Complimentary Tickets:**

The Center Stage Theatre Box Office will handle 5 complimentary tickets per performance as part of its normal box office service. More than this number will be charged to the producer at \$1.50 per ticket.

**RIGHT OF REFUSAL:**

While the theater is meant to be accessible and affordable and promotes a wide variety of artistic expression, management reserves the right to determine who may rent the venue and management's decision is final.